**START**

**LOCAL AREA CO-ORDINATOR (Full Time Post)**

Primarily Older People 65+

35 HOURS PER WEEK, Starting Salary £26K PER ANNUM

You will be joining a small Fife-wide team, with a big reach, to assist individuals to identify and potentially access the right level of support and provision which aims to meet their own circumstances and aspirations. To help facilitate this you will work with individuals and, where appropriate, their networks, stakeholders and wider communities to help grow resilience and capacity which encourages opportunity and might reduce/delay the need for statutory interventions.

* **Are you able to evidence experience of providing one-to-one support using a Good Conversation and/or person-centred approach which offers people relevant information, signposting and assistance?**
* **Are you able to self-motivate and work with a degree of autonomy to manage your workload safely and efficiently within a prescribed framework?**
* **Are you passionate about working to promote inclusion and engagement?**
* **Are you able to effectively record and report on your work activity which includes the use of IT software and systems?**
* **Do you possess the creativity, energy and commitment required to work with a broad spectrum of people, some of whom might be vulnerable and/or experiencing challenging circumstances?**

If you feel you are up to this challenge, we want to hear from you.

Application forms are available on our website [www.fifeforum.org.uk](http://www.fifeforum.org.uk) (CVs will not be considered).

The closing date for applications is 1530 Friday 21st March 2025 with interviews scheduled for Thursday 27th March 2025

**END**